

Online Presence Inventory

Name:

Professional Presence	Yes/No	Last updated
Office/business website profile:		
LinkedIn:		
Twitter:		
Professional association profile(s):		
Board member profile(s):		
Professional blog(s):		
Industry blog profile(s):		
Personal Presence		
Financial sites (banking, retirement, investments):		
Bill pay sites:		
Membership sites:		
Social media sites (Facebook, Instagram, Pinterest):		
Personal blog (WordPress, Tumblr):		
Community groups:		
Religious organizations:		
Volunteer service:		

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Other	Yes/No	Last updated
Professional headshot for profile:		
Short bio for speaking/introductions/author blurb:		
Long bio for speaking engagements:		
Elevator pitch:		
Set up Google Alert(s):		

Google results to be aware of:

Profiles to update:

Profiles to claim:

Other follow-up: